

# Language Teacher Bursary Program



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The Language Teacher Bursary program was created by an endowment to the Alberta Heritage Scholarship Fund as part of the Government of Alberta's Economic Development Strategy. It was established to allow teachers to improve their language fluency, pedagogical skills and knowledge through an educational immersion experience, and to help Alberta jurisdictions enhance their current language teaching capacity.

Approximately ten bursaries of \$5,000 each for study outside of Canada, and two bursaries of \$2,500 for Aboriginal language study in Canada.

The program will assist certificated Alberta teachers to take a summer post-secondary program in a language other than English or language pedagogy course at an institution outside of Canada. Teachers of Aboriginal languages, whose language of study is **only** available in Canada, are eligible. Students will benefit from the enhanced pedagogical and language skills of their teachers, encouraging them to take up the challenge of learning a new language making them more globally competitive.

Post-secondary students in a recognized teacher preparation program in Alberta should contact Alberta Scholarship Programs about the Languages in Teacher Education Scholarship.

## Teacher Eligibility Criteria

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Applicants must:

- be Canadian Citizens or individuals lawfully admitted to Canada for permanent residence;
- be residents of Alberta;
- hold a valid Alberta professional teaching certificate;
- have been teaching in Alberta for a minimum of three full years by the end of the current school year;
- demonstrate a background in language learning, or have recently initiated the study of this language; and
- plan to take a summer program of at least four weeks duration in a language/language teaching methodology other than English, or related field at an institution outside of Canada.

**Note:** Priority will be given to first time applicants, however, recipients who received a bursary in 2005 or earlier can reapply..

## Program Eligibility Criteria

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The summer language development program must be:

- a **minimum** of four weeks in duration;
- a **minimum** of three hours daily scheduled classroom instruction, with an expectation of additional scheduled, structured activities (e.g. language conversation, tutorials, cultural activities);
- a university credit course, or a language/culture/pedagogical development program, in a language other than English that is offered by:
  - a post-secondary institution, or an organization recognized by the local government (e.g. Goethe Institute, Cervantes Institute) outside of Canada, **OR**
  - if the language of study is only available in Canada (e.g. Cree), a recognized post-secondary institution in Canada.

## Selection Procedure

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Recipients will be chosen by a selection committee with decisions based on the applicant's statement of program, course rigour, school authority endorsement, and the potential benefit for both the teacher and the school authority. Every effort will be made to represent various grade levels and languages from across Alberta.

## Application Procedures

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Submit the original and four photocopies of the completed application package (application form and supporting documents) to your school authority office for endorsement. Once endorsement has been given, the school authority will forward your application to Alberta Scholarship Programs for consideration. School Authorities must mail applications to Alberta Scholarship Programs by February 10. Consequently, **submit your application to the School Authority well in advance to give School Authorities sufficient time** to meet the February 10 submission deadline.

**Submit your completed application to your School Authority.  
School Authorities must submit the applications to Alberta Scholarship Programs by February 10.**





**Teaching Experience:** List all courses/grade level(s) you have taught in the last five years beginning with your current teaching assignment:

Courses/Grade Level	Description	School Year

**Language Learning:** List your background in language learning i.e. language courses taken, etc.:

Courses/Program	Offered by:	Year

**Check all boxes that apply to you:**

- New to second language teaching   
  Returning to teach a language after some time   
  Currently teaching this language  
 \*New to learning this language   
  A fluent speaker   
  A language expert (language lead/master teacher)  
 \*must have begun study of this language in Alberta

**Language Background:** What is the language you are most proficient in? \_\_\_\_\_

Indicate proficiency in other languages: *Excellent, Good, Fair, Needs improvement*

Other Languages:			
Reading:			
Writing:			
Speaking			

## Additional Supporting Documents

**Statement of Intent:**

- Attach a statement (one page maximum) explaining your reasons for taking the program.
1. How will this particular program:
    - benefit your current/future employment as a language teacher in Alberta?
    - fit into your professional development/growth plan?
  2. How you plan to share this knowledge with colleagues?

**Professional Development Summary:**

- Attach a brief summary outlining all relevant professional development you have completed in the last five years. Ensure to outline your recent efforts to enhance/develop:
1. Skills in this language
  2. Pedagogical and/or leadership skills in the area of language teaching

**Course Syllabus:**

- Attach brochure or syllabus, in English, describing the focus of the course, its duration and intensity.

## Declaration of Applicant

### I HAVE READ THE INSTRUCTIONS, AND DECLARE THAT:

- (a) I have answered all questions applicable to me and that all information is true and complete;
- (b) I propose to take the course named for the period stated;
- (c) I will notify Alberta Scholarship Programs should I withdraw from studies;
- (d) I agree to allow my name, home town, program information, school, and jurisdiction to be released to the media and appropriate Members of the Legislative Assembly (MLAs) if I receive this award; and,
- (e) I authorize the release and exchange of personal information by and between Alberta Advanced Education and Technology and Alberta Education and any federal and provincial government departments, boards or institutions to verify the information I have provided to Alberta Advanced Education and Technology and for the use in research and statistical analysis in program evaluation and program promotion..

\_\_\_\_\_  
Signature of Applicant (in ink)

\_\_\_\_\_  
Today's Date (in ink)

## Applicant Checklist

- Application is completed in its entirety and the **following documents are attached:**
  - Statement of Intent
  - Program Brochure or Syllabus (in English)
  - Professional Development Summary
- Application is signed and dated in ink.
- Original plus four photocopies of the entire application package are enclosed.
- Entire application package including your current supervising administrator's endorsement (School Authority Endorsement - Part 1) is forwarded to your local school authority contact\* for review.

## Notes to Applicant

**Submit your completed application to your local school authority. The local school authority will mail your application package to Alberta Scholarship Program. Please allow sufficient time to the local school authority to complete their endorsement in order to meet the February 10 application deadline.**

**DO NOT SUBMIT YOUR APPLICATION TO ALBERTA SCHOLARSHIP PROGRAMS  
INCOMPLETE APPLICATION WILL NOT BE CONSIDERED**

### **\*Contacts for the Metro Boards:**

***Calgary School District No. 19: Director, Curriculum Support, Educational Support Services***

***Calgary Roman Catholic Separate School District No. 1: Superintendent, Human Resources Services***

***Edmonton School District No. 7: Director, Personnel Recruitment and Staffing, Personnel Services***

***Edmonton Catholic Separate School District No. 7: Assistant Superintendent, Human Resources Services***

# School Authority Endorsement - Part 1

## To be Completed by Applicant's Current Supervising Administrator

*Applicants are responsible to ensure their application reaches their school authority key contact/superintendent in sufficient time to allow for review of the application package and submission to Alberta Scholarship Programs by the February 10 deadline.*

**NAME OF APPLICANT:** \_\_\_\_\_

What is the anticipated assignment of this applicant in the 2010/2011 school year? (courses, grade, etc.)

\_\_\_\_\_

Will this applicant be (check all appropriate boxes):

- returning to the same school?
- at another school? \_\_\_\_\_
- taking on a new assignment?
- returning to the same assignment?
- unsure at this time
- other \_\_\_\_\_

How long has this applicant been under your supervision? \_\_\_\_\_

What language programs/projects/initiatives has this applicant led or assisted with while under your supervision?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This school needs (check the most appropriate):

- a lead/master teacher in this language
- this teacher to refresh/enhance skills
- a teacher for this second language

This applicant is (check one):

- a lead/master teacher in the chosen language
- a teacher returning to teaching languages
- new to teaching this language
- new to language learning

How will students in your school benefit from the applicant's experience?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How will this summer language program fit into this teacher's professional development plan and how will it fit into your school's language plan?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name (please print)

Signature (in ink)

Today's Date

Name of School: \_\_\_\_\_ School Location: \_\_\_\_\_

School Authority Contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

# School Authority Endorsement - Part 2

To be Completed by Applicant's Superintendent or School Jurisdiction Key Contact

NAME OF APPLICANT: \_\_\_\_\_

This applicant's participation in the described language program will support the school authority's language plan by (check appropriate statement(s):

- enhancing the language expertise already available in the district
- beginning to develop district expertise in this language
- providing much needed leadership to this school
- meeting a staffing need through in-service development of this teacher's language skills
- beginning the journey of developing language programming

How will the experience and skills acquired by this applicant participating in this particular program benefit the school and school authority?

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What is important for the selection committee to know about:

- this applicant?
- the language staff needs of this school?
- other key consideration?

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Name (please print)

Signature (in ink)

Today's Date

Position

School Authority Name

Phone Number

**FAXED APPLICATIONS ARE NOT ACCEPTED**

***Mail to:***

Alberta Scholarship Programs  
Box 28000 Station Main  
Edmonton, Alberta T5J 4R4

***Courier to:***

Alberta Scholarship Programs  
4th Floor, 9940 106 Street  
Edmonton, Alberta T5K 2V1

**Telephone:** (780) 427-8640

**Email:** [scholarships@gov.ab.ca](mailto:scholarships@gov.ab.ca)

**Website:** [www.alis.alberta.ab.ca/scholarships](http://www.alis.alberta.ab.ca/scholarships)