

Complete this form only if you are returning to school as a full-time student and not receiving new Alberta and/or Canada Student Loans.

We are collecting this personal information to determine and verify your eligibility for reinstatement of the interest free status of your Alberta Student Loan in accordance with the *Student Financial Assistance Act* (Alberta), as may be amended from time to time. The collection, use and disclosure, and the management of your personal information is done under the authority of the *Freedom of Information and Protection of Privacy Act* (Alberta). If you have any questions about the collection of this information, call the Student Funding Contact Centre: in Edmonton 780-427-3722, or toll free in Canada 1-800-222-6485.

Section 1 - To be Completed by the Student

Last Name		First Name and Initial(s)	
Apartment or Box Number		Social Insurance Number	
Street Address		Alberta Student Number	
City or Town		Email Address	
Province	Postal Code		
Area Code	Telephone Number		

Section 2 - To be Completed by the Educational Institution

		Federal Institution Code	OR	Alberta Institution Code		
Name, Address and Postal Code of Designated Educational Institution		The Period of Study cannot exceed 12 calendar months.				
		Period of Study	Academic Start Date		Academic Year End Date	
			D	M	Y	M
		This will confirm that the student named above is studying at this educational institution for the period of study dates indicated above, and is registered as a: <input type="checkbox"/> full-time student <input type="checkbox"/> student with a permanent disability studying at 40-59% of a full course load				
Name of Authorized Officer:		Title:				
Signature of Authorized Officer:		Today's Date: D M Y				
Area Code	Telephone Number	This confirmation is valid for up to 30 days from this date, <u> </u> ↑ but not beyond the Academic Year End Date.				

Section 3 - Mailing Address for EDULINX

Alberta Student Loan Service Provider

EDULINX
PO Box 4050
Mississauga STN A
Mississauga ON L5A 4M9

Important: If you have loans with Royal Bank and/or CIBC only, you must send copies of Form B to the banks. Read the Instructions to Students on the back to find the addresses of the banks.

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		Name of Authorized Officer:		Title:		
		Signature of Authorized Officer:		Today's Date: D M Y		
Area Code	Telephone Number	This confirmation is valid for up to 30 days from this date, _____ ↑ but not beyond the Academic Year End Date.				

Complete this form only if you are returning to school as a full-time student and not receiving new Alberta and/or Canada Student Loans or you will have to begin repaying these loans with interest. It is your responsibility to keep your student loans in good standing.

You must ensure that EDULINX receives this form within 30 days after your educational institution has signed it. Otherwise, the educational institution must reconfirm your registration. EDULINX cannot accept this form after your Academic Year End Date.

Register for EDULINX Online Services at **edulinx.ca** to manage your Alberta Student Loans online. You can also complete an Exit Counselling session that gives you all the information you will need to know to repay your Alberta Student Loans.

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Section 2 - To be Completed by the Educational Institution

Name, Address and Postal Code of Designated Educational Institution		Federal Institution Code	OR	Alberta Institution Code											
		The Period of Study cannot exceed 12 calendar months.													
		<table border="1"> <tr> <th rowspan="2">Period of Study</th> <th colspan="3">Academic Start Date</th> <th colspan="2">Academic Year End Date</th> </tr> <tr> <th>D</th> <th>M</th> <th>Y</th> <th>M</th> <th>Y</th> </tr> </table>		Period of Study	Academic Start Date			Academic Year End Date		D	M	Y	M	Y	
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		Signature of Authorized Officer:		Today's Date: D M Y											
Area Code	Telephone Number	This confirmation is valid for up to 30 days from this date, but not beyond the Academic Year End Date.													

Section 3 - Notice of Withdrawal - To be Completed by the Educational Institution

If the student leaves full-time studies before the Academic Year End Date, complete and forward this form to Students Finance:

- by mail to Students Finance, PO Box 28000 Stn Main, Edmonton, AB T5J 4R4
- by fax to 780-427-7730

Or email this information to LF.Awards@gov.ab.ca (include the Student Name, Alberta Student Number, Last Day Attended, Withdrawal Reason, Withdrawal Date, and Student ID (if known))

For more information, visit <https://phoenix.edc.gov.ab.ca> and consult the Educational Institution Procedures Guide.

Indicate Last Day of Attendance	D M Y	Printed Name of the Authorized Officer of Educational Institution:	
<input type="checkbox"/> Withdrew from full-time studies <input type="checkbox"/> Did not attend <input type="checkbox"/> Other	<input type="checkbox"/> Transferred to part-time studies <input type="checkbox"/> Early completion	Signature of the Authorized Officer of Educational Institution:	
Reason for Withdrawal (if known):		Title:	
		Date:	

Complete this form only if you are returning as a full-time student but not receiving new Alberta and/or Canada Student Loans. Note: If you are receiving new Alberta and/or Canada Student Loans your previous Alberta Student Loans at EDULINX, Royal Bank, and CIBC will automatically be reinstated to interest free status. However, if your loan is not in good standing (i.e. missed payments), you will need to contact your lender to arrange payment of arrears before they can process your interest free status.

Instructions to Students

1. Complete all areas in Section 1.
2. Take the form to the educational institution you are attending and have them complete Section 2.

3. Distribute the copies as follows:

Copy 1 Send to EDULINX (only if you have previous Alberta Student Loan(s) with EDULINX and are not receiving new Alberta and/or Canada Student Loans.)

If you have Alberta Student Loans only at Royal Bank and/or CIBC and are not receiving new Alberta and/or Canada Student Loans, you must ensure Royal Bank and/or CIBC receive this form within 30 days after your educational institution has signed it.

Royal Bank Student Loans Centre
PO Box 4700 STN D
Etobicoke ON M9A 4X5
1-800-363-3822

CIBC Student Loan Centre
PO Box 5055
Burlington ON L7R 4P3
1-800-563-2422

Copy 2 Keep for your records.

Copy 3 Provide your educational institution with this copy.

Key Dates

➔ Your educational institution:

- can confirm registration up to 30 days prior to your Academic Start Date.
- cannot confirm registration after the Academic Year End Date.

- ➔
- You must ensure that EDULINX receives this form within 30 days after your educational institution has signed it. Otherwise, the educational institution must reconfirm your registration.
 - EDULINX cannot accept this form after your Academic Year End Date.

If you reinstate interest free status on your Alberta student loans using Form B, your Canada student loans with the National Student Loans Service Centre will automatically be reinstated to interest free status. You do not have to complete another form for your Canada student loans.

For more information on your Alberta Student Loans, contact:

- EDULINX toll-free at 1-866-827-0310, Monday to Friday, 7:30 a.m. to 8:30 p.m. your local time, in North America.
 - Outside North America toll-free at 800-2-529-9242, plus appropriate country code
 - For the hearing impaired, toll-free TTY number at 1-866-587-1853
 - Visit edulinx.ca
- The financial aid office at your educational institution
- The Government of Alberta's ALIS website at alis.alberta.ca/studentsfinance