

**Application for Interest Free Status
for a person on Parental Leave
for Alberta Student Loans
Instruction Sheet**

Complete this Application for Interest Free Status if you are a student who is taking a break from full-time studies for parental leave.

What do you have to do?

- Carefully read the information on the application.
- Complete your name, Social Insurance Number, address and phone number.
- Identify the Qualifying Event for parental leave as described on the application and provide the applicable documents.
- Indicate the date of the Qualifying Event.
- Indicate your last day of attendance in full-time studies. Be sure to notify your school of your last day of attendance (withdrawal date).
- Read, sign and date the Applicant Declaration and Consent on Page 2.
- Have your spouse/partner read, sign and date the Spousal/Partner Declaration and Consent on Page 2 if the spouse/partner is providing documents on behalf of the applicant.

Where do I send the application?

- First, make a copy for your records.
- Send the original application to:
 - If you have Alberta Student Loans at **EDULINX only**, send the original application to:
EDULINX, PO Box 4050, Mississauga STN A, Mississauga ON L5M 4M9
 - If you have Alberta Student Loans at **EDULINX and Royal Bank and/or CIBC**, make copies of the application. Send the original application to EDULINX and the copies to Royal Bank and/or CIBC.
 - If you have Alberta Student Loans at **Royal Bank and/or CIBC only**, send the original copy of the application to Royal Bank and/or CIBC.

Who do I contact for help?

- EDULINX toll free in Canada at 1-866-827-0310
 - outside North America toll free at 800-2-529-9242, plus appropriate country code
 - for the hearing impaired, toll free TYY number at 1-866-587-1853

Application for Interest Free Status for a person on Parental Leave for Alberta Student Loans

We are collecting this personal information to determine and verify your eligibility for parental leave interest free status for Alberta Student Loans in accordance with the *Student Financial Assistance Act* (Alberta) and *Regulation*. Your personal information is managed in accordance with the *Freedom of Information and Protection of Privacy Act* (Alberta). If you have any questions about the collection of this information, call the Student Funding Contact Centre: in Edmonton at 780-427-3722, or toll free in Canada at 1-800-222-6485.

APPLICANT'S NAME

ADDRESS and PHONE NUMBER

SOCIAL INSURANCE NUMBER

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WHAT IS INTEREST FREE STATUS for a person on PARENTAL LEAVE?

A student who takes a break from full-time studies for parental leave may apply for interest free status on their **Alberta Student Loan(s)**. The interest free status begins on the last day of attendance at school and lasts up to a maximum of 12 months from that date.

WHO IS ELIGIBLE?

A person is eligible for interest free status due to parental leave when they cease to be a full-time student in order to give birth to, care for or support a child who is a new addition to the family by reason of one of the Qualifying Events listed in the chart below, and intend to return to full-time studies. The Qualifying Event must have happened within 12 months of when you ceased to be a full-time student.

FOR WHICH LOANS CAN I GET INTEREST FREE STATUS?

This only applies to your Alberta Student Loan(s). You will still be required to make payments on your Canada Student Loan(s) and any other loans issued by another province.

HOW TO APPLY

- Identify your Qualifying Event for parental leave and attach copies of the documents indicated:

(check applicable) ✓	Qualifying Event	Definition	Attach copies of the following documents
<input type="checkbox"/>	Parent-to-be	You or your spouse/partner is expecting the birth of a baby.	Copy of the medical certificate confirming pregnancy and estimated date of birth.
<input type="checkbox"/>	Parent-by birth	You or your spouse/partner has given birth and you are the biological mother or father of this baby.	Copy of one of the following: a) birth certificate (long version) b) Blue Cross form c) hospital form d) Canada Child Tax Benefit stub
<input type="checkbox"/>	Parent-by-adoption	You have been granted adoption of a child by the courts.	Copy of the adoption order issued by the courts.
<input type="checkbox"/>	Legal Guardian	You have been appointed legal guardian of a child.	Copy of the guardianship order issued by the courts or other proof of guardianship acceptable to the Minister.
<input type="checkbox"/>	Step Parent or Foster Parent	You have become a person standing in place of a parent.	Copy of the child's birth certificate and a copy of one of the following (as applicable): a) your marriage certificate b) adult independent partnership agreement c) statutory declaration declaring your responsibility for the child d) other documentation acceptable to the Minister

2. Indicate the date of the Qualifying Event: month year

3. Indicate your last day of attendance in full-time studies: day month year

**Application for Interest Free Status
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APPLICANT'S NAME

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SOCIAL INSURANCE NUMBER

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APPLICANT DECLARATION and CONSENT

I declare and warrant that:

- the information that I have provided in this Application, and any additional information that I have provided to Alberta Advanced Education and Technology in respect of this Application is true and complete, and I understand it is subject to audit.

I agree to:

- immediately notify Alberta Advanced Education and Technology in writing of any change to any information contained in this Application.
- provide information or documents as requested by Alberta Advanced Education and Technology to verify any statements made in this Application.

I understand that:

- I must submit this Application and provide evidence of one of the Qualifying Events within 12 months from the date of my withdrawal from full-time studies, to be assessed for eligibility for interest free status due to parental leave.
- I will be expected to start repayment of my Alberta Student Loans, as required, if I do not return to full time study at the end of my parental leave.
- I may be denied parental leave interest free status if I fail to provide the documents or information as requested by Alberta Advanced Education and Technology to verify statements made in this Application.

- if I make a false or misleading statement in this Application, or fail to disclose information as requested by Alberta Advanced Education and Technology, I may be denied financial assistance, including parental leave interest free status and/or required to immediately repay all financial assistance received, and/or subject to criminal prosecution.
- failure to disclose information or provide updated information as requested by Alberta Advanced Education and Technology may constitute the making of a false or misleading statement.
- Alberta Advanced Education and Technology has the right to recover benefits I receive that I am not entitled to, including any due to administrative errors.

I consent to:

- the disclosure and exchange of my personal information by and between Alberta Advanced Education and Technology or its agents and any other federal or provincial government department or agency, educational institution, or financial institution to verify any information I have provided to Alberta Advanced Education and Technology, and to determine my eligibility for the parental leave interest free status.
- the disclosure and exchange of my personal information by and between Alberta Advanced Education and Technology and the federal government for use in research, statistical analysis, and evaluations related to student financial assistance programs.

I have reviewed the Applicant Declaration and Consent and I confirm that the Applicant Declaration and Consent applies to the information that I have provided in this Application and to any additional information that I may subsequently provide to Alberta Advanced Education and Technology in respect of this Application.

Signature of Applicant (sign in ink)

Date (in ink)

SPOUSAL/PARTNER DECLARATION and CONSENT

(Complete only if you are not the Applicant and you are providing documents on behalf of the Applicant.)

For the purpose of verifying the data provided in my Spouse/Partner's Application for Parental Leave Interest Free Status,

- I declare that the information included on this Application and any additional information that I have provided to Alberta Advanced Education and Technology in respect of this Application is true and complete.
- I consent to the disclosure and exchange of my personal information by and between Alberta Advanced Education and Technology or its agents and any other federal or provincial government department or agency, or educational institution, or financial institution to verify my personal information included on this form, and to determine my spouse/partner's eligibility for parental leave interest free status.
- I consent to the disclosure and exchange of my personal information by and between Alberta Advanced Education and Technology and the federal government for use in research, statistical analysis, or evaluations related to student financial assistance programs.

I have reviewed the Spousal/Partner Declaration and Consent and I confirm that the Spousal/Partner Declaration and Consent applies to the information that I have provided in this Application and to any additional information that I may subsequently provide to Alberta Advanced Education and Technology in respect of this Application.

Signature of Spouse/Partner (sign in ink)

Date (in ink)