



**If you are a student with a documented permanent disability and you are attending a full-time post-secondary program, you may be eligible to receive additional funding. For further information, please read the following:**

**What is a Permanent Disability?**

A permanent disability is a **functional limitation caused by a physical or mental impairment that restricts the ability of a person to perform the daily activities** necessary to participate in studies at a post-secondary level or labour force, and is expected to remain with the person for the person’s expected natural life. (See **documentation requirements below.**)

**What permanent disability funding could I be eligible for?**

- **Canada Student Grant for Persons with Permanent Disabilities:** You could receive \$2,000 per loan year to assist you with your education and living costs.
- **Canada Student Grant for Services and Equipment for Persons with Permanent Disabilities:** You could receive up to \$8,000 per loan year to help you with exceptional education related costs such as **assistive services** (e.g. note taker, academic aide, tutor, strategist, interpreter, etc.) or **equipment** (e.g. disability related software, Braille, large or Braille print, etc.). If your total exceptional permanent disability education related costs are over \$8,000, you may be eligible to receive funding from the Disability Related Employment Supports (DRES) program to cover the balance.
- If you require a learning disability assessment, the Canada Student Grant may cover 75% of the **Learning Assessment Fee** to a maximum of \$1,200 per loan year. Note: the assessment cannot be dated earlier than six months prior to the start date of your program.

**What documents do I need to submit?**

In order to be considered for the Canada Student Grants you must complete an Application for Financial Assistance and submit a paper Schedule 4. In addition, you are required to submit medical documentation that has been issued by your doctor or other medical professional, confirming the nature of your permanent disability. **This document must specifically identify your permanent disability and describe how your permanent disability restricts your ability to participate in post-secondary studies.**

If you are requesting the Canada Student Grant to cover your assistive services or equipment, consult with your school. (e.g. Coordinator for Students with Permanent Disabilities, or Financial Aid Officer, or Registrar, etc.) They can provide you with the information you need related to those costs so that you can make an informed request regarding assistive services or equipment. If you are requesting equipment, you must provide two (2) separate estimates for the equipment.

**What is a reduced course load?**

If the permanent disability limits you from taking a full course load, you may study at 40% to 59% of a full course load and be deemed a full-time student for financial assistance purposes. In order to confirm that you are taking a **Reduced Course Load** you must have your Schedule 4 signed by your school authorized official (coordinator for students with permanent disabilities). Students with permanent disabilities attending part-time studies may also be eligible for the same additional funding as full-time students.

**Who has to sign my Schedule 4?**

- If you are requesting disability grants, you must take your Schedule 4 to the nearest Alberta Service Centre or Canada-Alberta Service Centre and have it **signed by the authorized consultant.** Check with your school to find out where to go to get your Schedule 4 signed. An appointment may be required. You can also contact the Student Funding Contact Centre for further instructions.
- If you apply for financial assistance online, you must still submit a paper Schedule 4 that has been signed by the authorized consultant.

**Do I need to keep receipts?**

If you are receiving funding for assistive services/equipment, you must submit your receipts to Students Finance by the end of the academic year to verify that the funding you received was used as intended. On each receipt write your Social Insurance Number (SIN) and your name. If you do not use all of the funding, you must return the remainder of the funds to Students Finance. If you do not provide receipts or return unused funds, you will be in an overpayment situation and your file will be forwarded to a collection agency.

Mail your receipts\* or unused funds\*\* to:

**Students Finance**  
**Attention: Disability Grants**  
**PO Box 28000 Stn Main**  
**Edmonton AB T5J 4R4**

\* Ensure you write your name and SIN on all receipts.  
 \*\* To return unused funds, make your cheque or money order payable to Minister of Finance.

**How can I find out more information on funding available to Students with Permanent Disabilities?**

Visit the **Information Sheet** regarding Students with Permanent Disabilities on [alis.alberta.ca](http://alis.alberta.ca) or **contact your nearest Alberta Service Centre or Canada-Alberta Service Centre (see page B of the application for addresses).**